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COLLEGE

The Australian Government, Department of Employment Surveys of Employers' Recruitment Experiences carried out suggest the following study:

How should I apply for job?

Many employers discussed the importance of good job search skills. Employers said that young people need to:

- Tailor their application to the position for which they are applying
- Pay more attention to detail in their applications and resumes, particularly spelling and grammar
- Approach employers directly and personally follow up their resume, while being well presented when doing so
- Demonstrate some understanding of the industry or job for which they are applying
- Communicate well and appear genuinely interested in the job.

What are the most important things that employers look for?

Whilst employers look for many things when recruiting young people, they especially seek:

- A positive attitude and willingness to work
- Motivation and enthusiasm
- Someone who is prepared to learn and take direction.

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